



ACKNOWLEDGEMENT OF COMMUNICATION

As recommended by the NRMP, Baptist Memorial Hospital requests that all interviewing applicants sign an acknowledgement of communication of the requirements for employment.

I have received the benefits information and requirements of employment for Family Medicine residency as outlined in the sample Baptist Memorial Hospital contract.

Applying for: **Family Medicine Residency**

Date:

Applicant Printed Name

Applicant Signature

Baptist Memorial Hospital participates in the National Residency Matching Program (NRMP). As program participants, Baptist Memorial Hospital adheres to NRMP policies including Section 6.3 which states: "Programs are responsible for ensuring the completeness, timeliness, and accuracy of all information provided to applicants. This includes: All written, electronic, and verbal information provided to applicants throughout the recruitment, the onboarding cycle, and through the 45th day following the appointment start date; and all written, electronic, and verbal information provided to the NRMP. For the Main Residency Match and SOAP, programs must disclose to applicants, at the start of recruitment, the application service or process they will require. The omission of information pertinent to an applicant's decision to rank a program may be deemed a violation of this Agreement. Before the Rank Order List Certification Deadline, or the offering of a position through SOAP, the program shall: Provide a copy of the appointment agreement that matched applicants will be expected to sign if such an agreement is available, or a copy of the agreement currently in use. Once provided, applicants must be notified of any material changes to the appointment agreement; Provide all institutional and program policies regarding eligibility for appointment to a residency training position including but not limited to: expected or required academic, educational, or prior training credentials; pre-employment drug testing and background check; information relevant to licensure status or visa status. Programs shall obtain a signed acknowledgement of such communication from each applicant or be able to demonstrate that eligibility requirements were made available to each applicant in accordance with Section 4.0 of this Agreement. The program's obligation to provide complete, timely, and accurate information extends through the applicant's 45th day following the start date as listed in the appointment agreement for the program position obtained through the Match or SOAP. Programs must notify matched applicants and the NRMP of any circumstance (e.g., anticipated program closure, insufficient funding resulting in a reduction in training positions, etc.) that may delay, adversely impact, or prevent an applicant from commencing training with a matched program on the start date identified in the appointment agreement."

In addition, Section 9.0 of the Match Participation Agreement for Applicants and Programs states "Upon conclusion of the Match and SOAP, programs are in a binding commitment with the applicant and must offer an appointment as matched or offered:



Programs who encourage an applicant with a Match or SOAP commitment to seek a concurrent year position, absent a waiver or deferral from the NRMP, shall be presumed to have violated this Agreement; must begin training applicants on the start date specified in the appointment contract with the intent to complete the applicant's training: The binding commitment will be deemed to have been honored by the applicant so long as the applicant enters and remains in the training program through the first 45 calendar days after the start date of the relevant appointment contract. The binding commitment exists through the first 45 calendar days of the start date of the relevant appointment contract. Programs terminating a resident within 45 days of the start date specified in the appointment agreement, without having an approved waiver or deferral from the NRMP, will be in violation of this Agreement. Applicants who give notice of resignation, resign, or vacate a position within 45 days of the start date specified in the appointment agreement, without having an approved waiver or deferral from the NRMP, will be in violation of this Agreement. Programs must report such violations to policy@nrmp.org. Each appointment is subject to the official policies of the appointing institution and program in effect on the Rank Order List Certification Deadline or when the program submits its preference list if the program participates in SOAP. Programs must adhere to the disclosure policies regarding accuracy, completeness, and timeliness of Information as outlined in Section 6.3 of the Agreement. Programs who fail to disclose the official policies of the appointing institution and/or program, as outlined in Section 6.3 of the Agreement, prior to the Rank Order List Certification Deadline, or during SOAP, may not be eligible to receive a waiver or deferral of the matched appointment."